

元朗東莞同鄉會王少強夫人幼稚園

敬啟者：

本校已代為 貴子弟查閱及更改了小一入學申請表油印本內容， 貴家長審閱後，請填寫在申請表上，於九月二十一日至二十九日內在電子平台遞交，或於九月二十五日至二十九日內，將申請表正本交往所申請之小學辦理，須帶備下列文件：

- (一) 學生之香港出生證明書正本及影印本(倘出生證明書上最後一欄顯示為「未經確定」(NOT ESTABLISHED)者，家長必須遞交學生的有效旅行證件或居留許可證正本及影印本。若無香港出生證明書，則須出示外地出生證明書及獲在本港居留的身份證明文件的正本及影印本)
- (二) 家長或監護人身份證、護照或其他身份證明文件的正本(如委託他人將填妥的申請表交回小學，則來人須出示家長或監護人身份證影印本)。
- (三) 所申報的居住地址證明文件(如水、電、煤氣、家居電話收費單等)的正本及影印本(該單據上的姓名須與家長或監護人的姓名相同)。
- (四) 貴子弟幼稚園學生手冊影印本(只需影印學籍表一欄)。
- (五) 如有兄弟就讀該校小學或畢業生，需附交兄弟的出生證明書及兄弟學生手冊的正本及影印本或兄弟畢業證書正本及影印本。
- (六) 如申請與該校有相同宗教信仰或社團關係，需附交有關證件正本及影印本。
- (七) 回郵信封兩個並貼上二元二角之郵票。

因各間小學所需要之文件可能有所不同， 貴家長可到所申請之小學查詢。

此致

貴家長

校長 鄭家鳳 啟

二零二三年九月十八日

YUEN LONG TUNG KOON DISTRICT ASSOCIATION
MRS.WONG SIU KEUNG KINDERGARTEN

No:230916
18th September, 2023

Dear Parents,

We have already assisted in checking and remarking some alternations (if any) on your copy of admission form for primary one. Please fill in the **original application form** accordingly, and submit the application form via POA e-Platform (ePOA) from 21st to 29th September, 2023 or return the completed application form to primary school you apply for, bring along with the following documents during the period from 25th to 29th September, 2023.

- (1) Student's Hong Kong Birth Certificate in original and a photocopy. If the 'Status of permanent resident of the HKSAR' in the last column of the Birth Certificate is "NOT ESTABLISHED", the original and photocopy of his/her valid travel document or Permit to Remain in Hong Kong are required. If the student does not have Hong Kong Birth Certificate, parent/guardian should bring along the child's Overseas Birth Certificate and documents permitting him/her to stay in Hong Kong in original and a photocopy.
- (2) The parent's or guardian's Identity Card, Passport or other identity documents in original (If the parent/guardian cannot come in person, his or her representative should produce a photocopy of the parent/guardian's identity documents.)
- (3) Proof of residential address in original and a photocopy (including water/electricity/town gas/residential telephone bill etc.). The name on the document submitted as proof of residential address should agree with that of the parent/guardian.
- (4) Student's handbook in a photocopy (to copy the page of student particulars).
- (5) If claiming the child's sibling is studying or graduated in the primary school applied for, the sibling's Birth Certificate and student's handbook or his/her certificate of graduation in original and a photocopy should be submitted.
- (6) If the applicant has the same religious affiliation as the sponsoring body which operates the primary school applied for, the relevant documents in original and photocopy are required.
- (7) Two self-addressed envelopes with stamp (\$2.2 for local address)

As the requirement of documents may be different among primary schools, parents may inquire the primary school for details.

Yours faithfully

Cheng Ka Fung

Principal